

## PROCEDURE COMMITTEE INVITES CANDIDATES TO RUN FOR SEATS ON THE 2023-2024 CITIZENS NOMINATING COMMITTEE

**Invitation to Run for the CNC:** The Procedure Committee invites Scarsdale residents to run for the Citizens Nominating Committee (CNC). Thirty voting members of the CNC will interview, evaluate, and select candidates who will be on the non-partisan slate for Village elected offices in the **March 19, 2024 Village Election**. This unique system gives CNC representatives an opportunity to participate in civic affairs and to have their voices heard on potential candidates for Village elected offices. The Procedure Committee administers the CNC Election each year.

**CNC Election Process:** With a simple application process, residents may seek a place on the ballot in the **November 14, 2023 CNC Election**. Residents representing each of the five elementary school districts (Edgewood, Fox Meadow, Greenacres, Heathcote and Quaker Ridge, known as “Election Units”) will be running for at least two available positions on the CNC by submitting a short Biographical Information form and a Nominating Petition signed by 10 residents from the candidate’s Election Unit. **Individual petitions may be signed and submitted electronically if not in person.** The forms and filing instructions for both are attached to this page with a FAQ sheet, and may also be downloaded from the Procedure Committee website in the **Recent Forms** section at [www.scarsdaleprocedurecommittee.org](http://www.scarsdaleprocedurecommittee.org).

**CNC Activity:** The CNC meets 5 or 6 times on weekday evenings at 8 PM at the Scarsdale Library. **CNC meeting dates for 2023-2024 are Tuesday, November 28, 2023 (Organization Meeting); Wednesday, December 13, 2023; Wednesday, December 20, 2023; Wednesday, January 10, 2024; Wednesday, January 17, 2024; and if necessary, Wednesday, January 24, 2024. All meetings begin at 8 PM.** By its last meeting date the CNC will nominate a nonpartisan slate of candidates for the open positions on this year on the Scarsdale Board of Trustees.

**CNC Eligibility and Term:** A candidate for membership on the CNC must be a qualified voter (18 years of age or older), and a resident of Scarsdale for at least two years. A CNC member may not simultaneously be a member of the Procedure Committee, the School Board Nominating Committee, the Administrative Committee, the Scarsdale School Board, the Village Board of Trustees, or the Judicial Qualifications Advisory Committee, nor serve simultaneously with a member of the same household. See the Procedure Committee website cited above for additional details in the Non-Partisan Resolution. Each of the three classes of 10 CNC members serve staggered three-year terms followed by one year on the Procedure Committee.

**Deadlines:** Submission of the CNC biographical and petition forms beginning this summer is encouraged. The filing deadline for both forms is **Saturday, September 30, 2023**. After this date, additional CNC candidates will be accepted without a petition until October 7. The CNC Election is **Tuesday November 14, 2023 from 7 AM to 9 PM**, location to be determined. Voting by mail-in ballot is always an option.

**Contact Us:** For help filing the CNC application forms or for more information, CNC candidates are welcome to contact the 2023-2024 Chair of the Procedure Committee, Peri Zelig, [perizelig@gmail.com](mailto:perizelig@gmail.com), or Vice Chair Heath Sroka, [hbsroka@gmail.com](mailto:hbsroka@gmail.com). The other members of the 2023-2024 Procedure Committee are: Kay Eisenman, Dana Fisher, Carly Grossberg, Mary Pat Jones, Elena Kanner, Laurie Medvinsky, Elizabeth Lashbrook, Rachel Schwartz, Emily Shtenhauz, Jared Stern, Omer Wiczkyk, Richard Wingate, and Matthew Zik.

**2023 NOMINEE FOR THE CITIZENS NOMINATING COMMITTEE**  
**Biographical Information (to be filled out by the nominee)**

This Form **may be submitted electronically**, as a Word document email attachment to the following members of the Procedure Committee: **2023-2024 Chair Peri Zelig, [perizelig@gmail.com](mailto:perizelig@gmail.com), or Vice Chair Heath Sroka, [hbsroka@gmail.com](mailto:hbsroka@gmail.com)**. Application must be received no later than **Friday, September 30, 2023**.

By signing this form, you authorize and affirm that **(a)** the information you provide below, and any separate sheet if you wish to provide more information, is accurate and shall be used to support your candidacy in the CNC Election on Tuesday, November 14, 2023, and **(b)** the information as confirmed by you will be published, in whole or in part, in an Election Brochure mailed to Scarsdale households prior to the CNC Election on November 14, 2023 and posted on the Procedure Committee website. Your submission will be acknowledged by email. If you cannot submit your form electronically, please print the form, fill it in clearly, and mail it to the Procedure Committee, P.O. Box 284, Scarsdale, NY 10583 for receipt by **Saturday, September 30, 2023**.

**Name:**

**Address:**

**Telephone:**

**E-Mail:**

**Years of Residency:**

**Occupation including position(s) even if you are retired:**

**Education and Degrees Received and include dates:**

**Civic Activities Past and Present in Scarsdale (list in order of your priority and include dates):**

**Professional Activities (list in order of your priority and include dates):**

**Please be brief: Space is limited in the Election Brochure**

**Affirmation:**

If elected, I will serve for a term of three years on the Citizens Nominating Committee followed by one year on the Procedure Committee, and will fulfill all obligations as a member of these committees. The date of the non-partisan CNC Election is Tuesday, November 14, 2023. Upon my election, I will attend the meetings of the Citizens Nominating Committee in 2023-2026 and the Procedure Committee in 2026 through January 31, 2027. Meetings of the Citizens Nominating Committee in 2023-2024 have been scheduled for five to six weekday nights. CNC meeting dates for 2023-2024 are Tuesday, November 28, 2023 (Organization Meeting); Wednesday, December 13, 2023; Wednesday, December 20, 2023; Wednesday, January 10, 2024; Wednesday, January 17, 2024; and if necessary, Wednesday, January 24, 2024. All meetings begin at 8 PM. All meetings begin at 8 PM.

**By my signature below, I certify:** that I am a qualified voter (18 years of age or older), that my Elementary School District is \_\_\_\_\_, and that I have lived in Scarsdale for the past two years.

**Signature of Nominee:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**2023 NOMINATING PETITION FOR THE CITIZENS NOMINATING COMMITTEE**

To the Procedure Committee:                      Date Submitted by Nominee \_\_\_ / \_\_\_ /2023

We, the undersigned 10 qualified voters (or voter if signed individually)\* residing in the Elementary School District listed below in the Village of Scarsdale, do hereby submit this Petition to the Procedure Committee for the purpose of:

**NOMINATING** \_\_\_\_\_, of \_\_\_\_\_ Elementary School District, a qualified voter and resident of Scarsdale, who has resided in the Village for not less than the past two years, for voting membership on the Citizens Nominating Committee for the next three calendar years followed by one year on the Procedure Committee as provided in the Non-Partisan Resolution.

Signature	Printed Name	Address
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____

**\*A qualified voter eligible to sign this petition is: (i) 18 years of age or older, (ii) a resident of the Village for at least 30 days prior to the occurrence of the CNC Election, and (iii) a resident of the candidate’s elementary school district. You do not need to be a registered voter. No one may sign petitions for more candidates than positions to be filled. **Mamaroneck Strip residents are not qualified to sign or vote in the CNC Election.****

This Petition may be submitted electronically as a Word document by email attachment to the following members of the Procedure Committee: **Chair Peri Zelig, [perizelig@gmail.com](mailto:perizelig@gmail.com) or Vice Chair Heath Sroka, [hbsroka@gmail.com](mailto:hbsroka@gmail.com)** to be received no later than **Saturday, September 30, 2023.**

## SCARSDALE'S NON-PARTISAN ELECTION SYSTEM EXPLAINED

**How can I participate in the village non-partisan election system?** Scarsdale volunteers have many ways to participate meaningfully in civic life through village appointed boards and councils, non-profits and other volunteer organizations. One of the most impactful of these is Scarsdale's non-partisan election system, which provides a unique vehicle for civic involvement of voters through membership on the Citizens Nominating Committee (CNC).

**What is the CNC?** The CNC is a group of 30 residents elected by the voters in their elementary school districts. Members of the CNC research, deliberate, and through a process of extensive, thoughtful due diligence, select a slate of candidates for open positions in the offices of Mayor, Village Trustee and Village Justice. Once the CNC has chosen its slate of candidates, they are placed on the ballot in a Village Election held in March every year. The **2024 Village Election** is expected to be held on **Tuesday, March 19, 2024**.

**Who may run for elected public office in Scarsdale?** While the CNC identifies potential nominees for open positions in Village offices, Village residents may apply for the CNC's consideration and submit other names of potential nominees as well.

**What is the time commitment of CNC members?** The members of the CNC serve staggered three-year terms and meet over a period of only 5-6 evenings in November, December and January. Each of the three staggered classes of the CNC have 10 members, with two representing each of the elementary school districts (Edgewood, Fox Meadow, Greenacres, Heathcote and Quaker Ridge). Members of the third-year graduating class then serve one year on the Procedure Committee, except for the two members of the graduating class elected by the CNC to serve as the next Chair and Vice Chair of the CNC.

**How do I become a member of the CNC?** Two forms are required to apply to the CNC – a brief biography and a 10-signature petition signed by a candidate's neighbors. The **2023 CNC application forms** and instruction packet are attached AND posted on the Procedure Committee's [website](http://www.scarsdaleprocedurecommittee.org) at [www.scarsdaleprocedurecommittee.org](http://www.scarsdaleprocedurecommittee.org). The **2023 CNC Election**, in which voters choose their CNC representatives, will be held in-person on **Tuesday, November 14** at the Scarsdale Library from 7:00 AM to 9:00 PM. Mail-in ballots are always an option. If necessary, run-off elections will be held one week later.

**When do I begin work on the CNC?** The CNC begins its work in late fall with a public session for part of its first meeting at the end of November, followed by closed meetings for the rest of its schedule. Meetings are held on weekday evenings at Village Hall when feasible or electronically. The CNC's meetings, held in confidential executive sessions, are designed to encourage members of the public to run for village office on the non-partisan slate without the pressures inherent in typical partisan politics. **CNC meeting dates for 2023-2024 are Tuesday, November 28, 2023 (Organization Meeting); Wednesday, December 13, 2023; Wednesday, December 20, 2023; Wednesday, January 10, 2024; Wednesday, January 17, 2024; and if necessary, Wednesday, January 24, 2024. All meetings begin at 8 PM.**

**Why does Scarsdale have a non-partisan election system?** The system began in 1911 as a way to create a more civil process that would avoid the pitfalls of partisan politics, campaign financing, and electioneering promises. The administration of the non-partisan election system and the expenses of running the CNC Election in November are funded through private contributions.

**What is the Procedure Committee?** The Procedure Committee administers the non-partisan election system for village offices guided by the Non-Partisan Resolution, a document that has been amended from time to time since the system was formalized in 1930. The Procedure Committee is tasked with recruiting candidates to run for the CNC, conducting the annual CNC Election in November, and proposing amendments to the Non-Partisan Resolution as needed.

**THIS IS YOUR VILLAGE – PARTICIPATE, BE INVOLVED, MAKE A DIFFERENCE**